

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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For all enquiries relating to this agenda please contact Rebecca Barrett
(Tel: 01443 864245 Email: barrerm@caerphilly.gov.uk)

Date: 14th January 2015

Dear Sir/Madam,

A meeting of the **Policy and Resources Scrutiny Committee** will be held in the **Sirhowy Room, Penallta House, Tredomen, Ystrad Mynach** on **Tuesday, 20th January, 2015** at **5.30 pm** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink that reads 'Chris Burns'.

Chris Burns
INTERIM CHIEF EXECUTIVE

AGENDA

	Pages
1 To receive apologies for absence.	
2 Declarations of Interest Councillors and Officers are reminded of their responsibility to declare any personal and/or prejudicial interest(s) in respect of any business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.	
To approve and sign the following minutes: -	
3 Policy and Resources Scrutiny Committee held on 11th November 2014 (minute nos 1-15).	

1 - 10

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Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat



- 4 Special Policy and Resources Scrutiny Committee held on 8th December 2014 (minute nos 1-9).
11 - 22
- 5 Consideration of any matter referred to this Committee in accordance with the call-in procedure.
- 6 To receive a verbal report by the Cabinet Member(s).
- 7 To receive and consider the following Cabinet Reports*:-
1. Draft Savings Proposals 2015/16 – 29th October 2014.
 2. Former Newbridge Library – 12th November 2014.
 3. Update Report Groundwork Caerphilly – 12th November 2014.
 4. Land at Riverside Walk, Deri – 26th November 2014.
 5. National Home Improvement Loan Scheme – 26th November 2014.
 6. Draft Domestic Abuse, Gender-Based Violence and Sexual Violence Policy and Guidance for Managers – 26th November 2014.
 7. Draft Flexible Working Policy and Procedure - 26th November 2014.
 8. Cabinet Forward Work Programme - 26th November 2014.
 9. Disposal of Land off Woodbine Road, Blackwood - 10th December 2014.
 10. Council Tax Base 2015-2016 - 10th December 2014.
 11. Write-off of Debts over £20,000 - NNDR Arrears for Ltd Companies - 10th December 2014.
 12. Write-off of Debts over £20,000 - NNDR Arrears (EXEMPT) - 10th December 2014.

**If a member of the Scrutiny Committee wishes for any of the above Cabinet reports to be brought forward for review at the meeting please contact Rebecca Barrett, 01443 864245, by 10.00 a.m. on Monday, 19th January 2015.*

To receive and consider the following Scrutiny reports:-

- 8 Pontllanfraith House. 23 - 32
- 9 Opening Hours of Customer Service Centres and Newbridge Cash Office. 33 - 40
- 10 Draft Savings Proposals 2015/16. 41 - 92
- 11 Review of WHQS Investment Strategy and HRA Capital Programme 2015/16. 93 - 108
- 12 Update Report on the Development of a Model for Increasing Affordable Housing Provision. 109 - 146
- 13 Housing Revenue Account Charges - 2015-2016. 147 - 156
- 14 Review of NNDR Discretionary Rate Relief Policy. 157 - 162
- 15 Half-Yearly Update on Improvement Objective 6 (2014/15). 163 - 170
- 16 To record any requests for an item to be included on the next available agenda.

To receive and note the following information items*:-

17	Update in Respect of Employee Surveillance.	171 - 188
18	Corporate Services, Miscellaneous Finance and Housing Revenue Account (HRA) 2014/15 Budget Monitoring Report (Period 7).	189 - 200
19	2014/15 Capital Expenditure Monitoring Report (Period 7).	201 - 206
20	Whole-Authority Revenue Budget Monitoring Report 2014/15.	207 - 216
21	Caerphilly Homes Task Group Minutes - 30th October 2014.	217 - 220
22	Caerphilly Local Service Board Minutes - 20th August 2014.	221 - 228
23	Summary of Members' Attendance - Quarter 2 - 1st July 2014 to 30th September 2014.	229 - 232

**If a member of the Scrutiny Committee wishes for any of the above information items to be brought forward for review at the meeting please contact Rebecca Barrett, 01443 864245, by 10.00 a.m. on Monday, 19th January 2015.*

Circulation:

Councillors L.J. Binding, C.J. Cuss, H.W. David (Chair), Miss E. Forehead, J.E. Fussell, D.M. Gray, C. Hawker, Ms J.G. Jones, G. Kirby, A. Lewis, C.P. Mann, S. Morgan (Vice Chair), D. Rees, R. Saralis, Mrs J. Summers and J. Taylor

And Appropriate Officers